

Supervision – User Manual

- 1. Supervisor Self-Assessment
 - Prior to providing supervision to BCBA candidates, supervisors should complete this assessment to determine if they have the skill set to provide effective supervision or if additional training is required.
 - This self-assessement includes all the skills required to demonstrate competency as a supervisor, as outlined by the BACB Task List and Supervision Training Curriculum.
- 2. BCBA resource list
 - These are links to everything you need to know from the BACB website all in one spot
 - Supervision Training Curriculum Outline
 - BCBA/BCaBA Experience Standards
 - BBCA Eligibility Requirements (2022)
 - BCBA Task List (5th ed.)
 - Ethics Code for Behavior Analysts
 - o Sample Supervision Contract
 - Documenting Fieldwork
 - o BCBA Handbook
 - Pre-Experience Checklist
 - Experience Tip Sheet
 - Review and become familiar with all of these resources prior to supervising BCBA candidates
- 3. BCBA Candidate Assessment
 - Complete this assessment with your supervisee at the onset of supervision (baseline), midway through supervision (midpoint), and prior to sitting for their exam (final checkpoint).
 - Use the chart included in this assessment to identify areas of strength and weakness as the supervisee progresses through their fieldwork experience.
 - Includes 2 categories:
 - Clinical Scope
 - Professionalism
 - Clinical scope is comprised of all items listed on the BCBA Task List
 - Professionalism includes additional skills not covered on the BCBA Task List, including efficiency, communication, and collaboration.
- 4. BCBA Candidate Self-Assessment
 - Give this document to your supervisee to complete on their own at the onset of supervision (baseline), midway through supervision (midpoint), and prior to sitting for their exam (final checkpoint).
 - Encourage your supervisee to use the chart included in this assessment to identify their areas of strength and weakness as they progresses through their fieldwork experience.
 - Includes 2 categories:
 - o Clinical Scope
 - o Professionalism
 - Clinical scope is comprised of all items listed on the BCBA Task List
 - Professionalism includes additional skills not covered on the BCBA Task List, including efficiency, communication, and collaboration.



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- 5. Day 1 Supervision Recommendations
 - It is important to be prepared for your first day of supervision.
 - That's why we've included list of recommendations for priorities on Day 1
 - These priorities include: Baseline, Relationship Development, and Expectations.
- 6. Individual Supervision Agenda: Master
 - Use this form during individual supervision meetings to document items on the task list that were reviewed.
 - This form is the master copy that is broken down into 8 sections based on the BACB Task List (5th ed.).
- 7. Individual Supervision Agenda: Review
 - Use this form in every individual supervision meeting to document items on the task list that were reviewed.
 - This form also assists with the documentation and organization of fieldwork experience hours.
- 8. Supervision Reading List
 - Lots of great links to articles, books, and podcasts to get you ready for supervision